

**GENETIC COUNSELORS LICENSING BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 12/5/2017**

**BOARD MEMBERS PRESENT:** Heather Hussey-Johnson - Chair  
Thomas M Beck, M.D.  
Jack Zarybnisky, O.D.

**BOARD MEMBERS ABSENT:** Jennifer Nicole Eichmeyer

**BUREAU STAFF:** Dawn Hall, Deputy Bureau Chief  
Maurie Ellsworth, General Counsel  
Betsy Duncan, Technical Records Specialist I

The meeting was called to order at 1:00 PM MST by Heather Hussey-Johnson.

**APPROVAL OF MINUTES**

Dr. Zarybnisky made a motion to approve the minutes of October 30, 2017. It was seconded by Dr. Beck. Motion carried.

**EXECUTIVE ORDER**

Ms. Hussey-Johnson updated the Board on the Executive Order meeting on 10/12/2017 with Lieutenant Governor Little. She stated that Lieutenant Governor Little gave an overview of the Executive Order and explained that the purpose of the review is to ensure the lightest possible hand of government regulating commerce and industry while still preserving the public trust.

**LEGISLATIVE REPORT**

Ms. Hall gave the legislative report. The deadlines to submit proposed rule and law revisions to the Governor's Office have passed for the 2018 Legislative Session. The deadline to submit proposed law changes to the Governor's Office is Mid-July and the deadline to submit proposed rule changes to the Governor's Office is Mid-August for the 2019 Legislative Session.

**OLD BUSINESS**

To Do List – The Board reviewed the to do list and no action was taken.

## **NEW BUSINESS**

**NEXT MEETING** will be scheduled as needed.

## **APPLICATION FORM REVIEW**

The Board reviewed proposed updates to the application forms. Dr. Zarybnisky made a motion to approve the forms as presented. It was seconded by Dr. Beck. Motion carried.

## **APPLICATIONS**

Dr. Zarybnisky asked about the Board's process for finalizing applications that were approved pending additional documentation at the previous meeting. Ms. Hussey Johnson explained the process: upon receipt of the required documentation the applications are approved through final review/approval via email with the Chair.

Dr. Zarybnisky made a motion to approve the following for licensure:

CURRY KATHERINE	GEN 72
EGAN CLAIRE	GEN 73
LEHFELDT TANYA	GEN 71

It was seconded by Dr. Beck. Motion carried.

## **CORRECTION TO APPROVED MINUTES**

Mr. Ellsworth noted the need for a correction in the minutes of October 30, 2017 due to an omission of the Chair's report to the Board regarding the Executive Order. Dr. Zarybnisky made a motion to reopen the agenda item of the approval of minutes. It was seconded by Dr. Beck. Motion carried. The minutes should have included that Ms. Hussey-Johnson reported on the Executive Order meeting held on October 12, 2017 with Lieutenant Governor Little. Dr. Zarybnisky made a motion to approve the minutes with the noted addition. It was seconded by Dr. Beck. Motion carried.

## **ADJOURNMENT**

Dr. Beck made a motion to adjourn the meeting at 1:12 PM. It was seconded by Dr. Zarybnisky. Motion carried.

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Heather Hussey-Johnson, Chair

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Jennifer Nicole Eichmeyer

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Thomas M Beck, M.D.

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Jack Zarybnisky,O.D.

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Tana Cory, Bureau Chief